

SASKATOON BRIDGE CLUB
3041 Louise Street, Saskatoon SK S7J 3L1
(306) 373-3077

MINUTES OF THE BOARD OF DIRECTORS MEETING
August 31, 2009—5 p.m.

1. **Call to Order:**

Peter Galesloot, president, called the meeting to order. The following were present:

Shelly Gloeden (Director)
Anita Grosse (Director)
Lewis Heuchert (Director)

Bill Zerebesky (Director)
Joanne Robertson (Secretary)

2. **Approval of Agenda:**

MOTION: M/SC Anita G./Shelly G. that the Agenda as presented be approved. CARRIED

3. **Minutes from last meeting:**

MOTION: M/SC. Shelly G./Lewis H. that the minutes of June 29, 2009, be approved. CARRIED

4. **Business Arising from the Minutes:**

- Shelly G. is helping Linda O. update the Schedules Event Calendar before it goes to the printer.

5. **Correspondence:** None

6. **Financial Report:**

- The Financial Reports for June and July of 2009 have been reviewed and have been discussed. See attached.

MOTION: M/SC. Lewis H./ Shelly G. that the financial report by Joyce Wilson for the periods ending June 30, and July 31, 2009, be accepted and be approved. CARRIED

7. **Committee Reports:**

- Club Manager's report was submitted and was discussed. Attached to minutes.
- President's report was submitted and was discussed.

8. **Unfinished Business:**

- Position descriptions for the Club Manager, as well as Head of Directors, is still on going.
- Directors Seminar is September 19, 2009.
- Complaint Process is also on going. The By Laws for the complaint process is in draft form. Until this is complete, the above positions and policies are on hold.
- Fees for directing games are as follows:

Director Remuneration Proposal

The Board recommends that a director be appointed for each sanctioned game that is scheduled at the Club. The following is the fee schedule.

NON-PLAYING DIRECTOR FEES:	2 to 8 tables	\$35
	9 to 17 tables	\$45
	18 plus tables	\$60

PLAYING DIRECTOR FEES: \$5 per game plus \$1 per table to a maximum of 15 tables, also a free play.

DEFINITION: Playing director is a person that comes to the club to play and to direct. A director that fills in to play is considered to be a non-playing director.

MOTION: M/SC. Lewis H. /Shelly G. move that the above directors fees be adopted. CARRIED

9. New Business:

- Free Play and Gift Play Policy:
Free Play and Gift Play Policy

PURPOSE: To provide direction for the issuing and for the use of free plays and gift plays.

POLICY STATEMENTS: Two sets of certificates will be printed: one for **Free Plays** and one for **Prepaid or Gift Plays**. Each certificate will be numbered and printed on different colored paper. The certificates will be kept by the Treasurer for safe keeping and recording. Each certificate will show date of issue, who issued to, and who issued from. Gift certificates do not need to show who issued these. Each redeemed certificate must be signed by the person that is redeeming that certificate.

Free play certificates are non-transferable.

Each redeemed certificate will be returned by the game's director to the Treasurer with the games receipts.

The Club Manager, Head of Directors, and the Teaching Coordinator may make a request for Free Plays from the Treasurer for their own use and allotment. Students and participants in beginner games that receive free plays would be encouraged to use them to play in the open games.

The Saskatoon Bridge Club issued free plays will only be accepted for payment at regular club games.

RESPONSIBILITY: The Treasurer has full responsibility for issuance and for control of free plays for club games. The Treasurer will also report to the Board at least quarterly on the status of free plays.

- MOTION: M/SC. Bill Z. /Lewis H. made a motion to approve the Free Play and Gift Play Policy. CARRIED.
- Financial Audits: The Board of Directors is looking at hiring a CA to do an audit. In order to proceed, this would have to be approved at the General Annual Meeting.

- Capital Project: A forecast budget for five years will be tabled at the next meeting— listing projects for completion over the five years. The Five-Year Capital project budget will then be presented at the Annual General Meeting.
- Annual General Meeting is December 13, 2009.
- Local Charity: Saskatoon Preschool Foundation.

MOTION: M/SC. Bill Z./Shelly G. made a motion that the club take on the Saskatoon Preschool Foundation as our charity of the 2009 and 2010 year. CARRIED.

- Next Directors' meeting is scheduled for September 21, 2009.

10. **Adjournment:**

MOTION: M/SC. Lewis H. /Shelly G. made a motion to adjourn meeting at 6:45 p.m. CARRIED.